**MECHENG 235: Teamwork Reflection Exercise**

Write a sentence under each point. “Nothing” is not an acceptable response. This reflection is not confidential - it will be shared and discussed among all the project team members at a tutorial. All comments should be constructive and respectful.

***My name:***

**Self-reflection on my contributions as a team member on this project (to complete before the discussion session)**

Describe a situation where I could have been more effective as a team member:

The cad modelling part and calculations.

Describe what I learned from this situation, i.e. what I plan to do differently next time:

Communication is the key. Participate in the conversation more actively.

Describe a time when I showed empathy towards another team member’s teamwork situation:

The time that Max showed us his model of movable steering system which looks insane.

**Feedback for my team members (complete before the discussion session)**

***Team member 1 name: Max***

Describe an aspect of the team member’s teamwork that you appreciated during the project:

Max’s ability to use CAD is definitely outstanding.

Any other feedback to offer? Modelling between two computers is a hard work.

***Team member 2 name:Norman***

Describe an aspect of the team member’s teamwork that you appreciated during the project:

Definitely the leader of our team. We have a really high efficiency under his leading.

Any other feedback to offer?

***Team member 3 name:Jawal***

Describe an aspect of the team member’s teamwork that you appreciated during the project:

The report master, the structure of report and combination of materials are all done by him.

Any other feedback to offer?

***Team member 4 name:***

Describe an aspect of the team member’s teamwork that you appreciated during the project:

Any other feedback to offer?

**Complete this part during or after the discussion:**

Two points I aim to work on, or things I aim to do differently, to develop my own teamwork skills during the next design project:

1)

2)